

Houston County Commissioners Meeting
August 16, 2016
Warner Robins, Georgia

The Houston County Board of Commissioners met in regular session at 6:00 p.m. on Tuesday August 16, 2016 at the Houston County Annex in Warner Robins, Georgia with Chairman Stalnaker presiding and Commissioners Walker, McMichael, Thomson, and Robinson present. Also present were Director of Administration Barry Holland, County Attorney Tom Hall, Personnel Director Ken Carter, Director of Operations Robbie Dunbar, Purchasing Director Mark Baker, Fire/HEMA Chief Jimmy Williams, Flint Energies Senior VP Jimmy Autry, Houston County Family Connection Coordinator Tian Foss, and Walton and Becky Wood.

Chairman Stalnaker led the audience in the Invocation.

Major Dennis Jolissaint, USAF (ret.) led the audience in the Pledge of Allegiance and detailed his military career. He started his career in the Air Force as a navigator in the RC-135 reconnaissance aircraft then went on to pilot training eventually returning to fly several different versions of the C-135. Over his career, he amassed over 7,000 flight hours. He is currently the Senior Aerospace Science Instructor at Northside High and also heads the school's Junior Reserve Officer Training Corps (JROTC). He is passionate about the Junior ROTC program in that it helps to build citizens with character. After hearing several stories from his time in the service it was apparent that he is also unabashedly passionate about the American flag as it is a living symbol of our great nation.

Motion by Mr. McMichael, second by Mr. Walker and carried unanimously by all to approve the minutes from meetings of August 2, 2016 and August 3, 2016.

Chairman Stalnaker asked for a motion to add Item 12 FY16 Budget Adjustments and Item 13 Credit Card Resolution to the agenda.

Motion by Ms. Robinson, second by Mr. Thomson and carried unanimously by all to add Item 12 FY16 Budget Adjustments and Item 13 Credit Card Resolution to the agenda.

Mr. Walker presented a request from Elections Superintendent Beverly Nable to hire Cassandra McCarty for the vacant Registration/Election Technician position. Ms. McCarty has the required experience to merit the B-step.

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Motion by Mr. Walker, second by Ms. Robinson and carried unanimously by all to approve the hiring of Cassandra McCarty as Registration/Election Technician in the Elections Department at a Grade 10-B effective August 17, 2016.

Mr. Walker presented a proposal that covers the installation of lights to illuminate the Hwy. 96 water tank as well as to upgrade the existing aviation lights.

Motion by Mr. Walker, second by Mr. McMichael and carried unanimously by all for Chairman Stalnaker to sign the Lighting Equipment and Installation agreement with Utility Service Co., Inc. of Atlanta in the amount of \$27, 829 for the Hwy. 96 water tank.

Chairman Stalnaker explained that there would be ground-mounted LED lights to illuminate the stem and bowl of the tank and a ring of LED lights at the top of the tank.

Mr. Thomson presented a request from Flint energies for an overhead and underground right of way easement at the site of the County's new Perdue fire station on the 247 Spur.

Motion by Mr. Thomson, second by Mr. Walker and carried unanimously by all to approve Chairman Stalnaker signing the Overhead and Underground Right of Way Easement agreement with Flint Energies for Houston County's Perdue Fire Station #6, more commonly known as GA Hwy 247 Spur, Perry, GA 31069 Tax Parcel 1080 018, or as:

All that tract or parcel of land situate, lying and being in Land Lot 22 of the Thirteenth Land District of Houston County, Georgia, being known and designated as Tract "HC-1" containing 4.62 acres as shown on plat of survey for Houston County Board of Commissioners prepared by Jesse Collins, Jr., Georgia Registered Land Surveyor No. 2085 on February 25, 2015, a copy of said plat being of record in Plat Book 77, Page 123, Clerk's Office, Houston Superior Court. The said plat and the record thereof are incorporated herein by reference for all purposes.

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Mr. Thomson presented a request from Westside Baptist Church to remove the school zone signs located on Simmons Road and Dunbar Road, as they are no longer necessary. The Westside Academy school was closed by the church. The Sheriff has agreed that the signs are no longer necessary.

Motion by Mr. Thomson, second by Ms. Robinson and carried unanimously by all to approve the removal of the designated school zone on Dunbar Road and Simmons Road at Westside Baptist Church due to the closing of Westside Academy and authorize Public Works to remove the signs.

Director of Operations Robbie Dunbar explained that the church permanently closed their school after the year ended in May and had requested the removal of the school zone designation.

Mr. Thomson presented a request for a change order on the 2016 LMIG contract to increase the quantities on the project in order to make necessary repairs to approximately 2.4 miles of Sandefur Road that were not originally included. The change order amount is \$274,000 with no additional time added to the contract completion date.

Motion by Mr. Thomson, second by Mr. McMichael and carried unanimously by all to approve Chairman Stalnaker signing Change Order #2 with Georgia Asphalt, Inc. on the 2016 LMIG contract increasing the contract amount by \$274,000 from \$816,273.23 to \$1,090,273.23 with no increase in contract time.

Chairman Stalnaker remarked that the work is to be done in conjunction with the City of Perry with their contribution being 50% of the cost once fully billed by the contractor.

Mr. McMichael presented a request for a change order on the Spot Overlay project increasing the quantities on the project in order to make repairs on an additional site on Sandefur Road and to make repairs that were not covered in the original contract to Moody Road, Green Island Road, Kingsland Road, Rock Road, Old Perry Road and Peach Blossom Road. The change order amount is \$36,000 with 62 additional days of contract time required.

Motion by Mr. McMichael, second by Mr. Thomson and carried unanimously by all to approve Chairman Stalnaker signing change Order #1 with Womack Paving, Inc. on the 2016 Spot Overlay #1 contract increasing the contract amount by \$36,000 from \$69,880 to \$105,880. Contract time will increase by 62 days.

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Mr. McMichael presented a request for a change order on the Houston County Annex/State Court/Sheriff's Office HVAC Replacement project that reduces the contract amount by \$3,564 due to the roof repair allowance not being used on the contract.

Motion by Mr. McMichael, second by Mr. Thomson and carried unanimously by all to approve Chairman Stalnaker signing Change Order #1 with International City Builders, Inc. on the Annex/State Court/Sheriff's Office HVAC Replacement project decreasing the contract amount by \$3, 564 from \$999,819 to \$996,255.

Mr. McMichael presented bids for the LMIG Off-System Safety Program. Three bids were received with staff recommending low bidder Mid-State Construction & Striping in the amount of \$133,641.18. The scope of the project includes striping and pavement markings on various County roads.

Motion by Mr. McMichael, second by Mr. Walker and carried unanimously by all to approve the award of the LMIG Off-System Safety Program project to Mid-State Construction & Striping in the amount of \$133,641.18.

Chairman Stalnaker clarified that only the twenty-five roads on the approved list would be included in the scope of the project.

Mr. McMichael presented a request for bid approval for the 6" test well on the Mason tract of property. An option to purchase the land from Debora Mason for the purpose of locating a water system well-site on the property near the intersection of SR96 and SR247 was approved at the July 5th meeting. This option was entered into contingent upon a test well proving suitable for the county's needs. Carter & Sloope, our water system consultant, recommends award to Sam Martin Well Drilling, Inc. in the amount of \$55,980.

Motion by Mr. McMichael, second by Mr. Thomson and carried unanimously by all to approve the award of the 6" test well project on the Mason tract in Bonaire to Sam Martin Well Drilling, Inc. of Rentz, GA in the amount of \$55,980. This project is funded by Water Department Capital funds.

Chairman Stalnaker stressed that the test well and eventual construction of a treatment plant would be paid for from the Water System's capital fund reserves and not from an increase in water rates or any bond indebtedness.

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Ms. Robinson presented a request for the appointment of Mr. Lee Jones and the reappointment of Mr. Jimmy Walker to the Georgia Small Business Lender Board.

Motion by Ms. Robinson, second by Mr. Walker and carried unanimously by all to approve the appointment of Mr. Lee Jones to the Georgia Small Business Lender board, and to reappoint Mr. Jimmy Walker. Both terms to begin 10/1/2016 and expire on 9/30/2019.

Motion by Ms. Robinson, second by Mr. McMichael and carried unanimously by all to approve the payment of the bills totaling \$1,610,947.98.

Ms. Robinson presented FY2016 year-end budget adjustments.

Motion by Ms. Robinson, second by Mr. Thomson and carried unanimously by all to approve the following FY2016 year-end budget adjustments:

General Fund (100):

Increase Expenditures:

Planning & Zoning	7400-52.3300 Advertising	\$ 1,100
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Decrease Expenditures:

Building Inspection	7200-53.1270 Gasoline	\$ 1,100
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SPLOST Fund (320):

Increase Expenditures:

Intergovernmental SPLOST	4960-52.1200 Professional	\$ 1,665
	4960-57.1000 Intergovt	\$ 36,520
	4960-57.1001 Cville Int	\$ 11,365
	4960-57.1002 Perry Int	\$ 22,035
	4960-57.1003 WR Int	<u>\$ 99,910</u>
		\$ 171,495

Increase Revenues:

Prior Year Fund Balance (SPLOST) \$ 171,495

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Ms. Robinson presented a request for a resolution to obtain credit cards through Morris Bank.

Motion by Ms. Robinson, second by Mr. Michael and carried unanimously by all to approve a resolution authorizing Chairman Stalnaker to sign on behalf of the Board of Commissioners concerning credit cards issued through Morris Bank.

Chairman Stalnaker opened the meeting for public comments.

Fire/HEMA Chief Williams updated the Board on the progress of construction at the new Perdue Fire Station stating that the slab has been poured, the steel is up and the water line extension has been completed.

Purchasing Agent Mark Baker updated the Board on the progress of construction at the Perry-Houston County Airport stating that the T-hangar is 99.9% complete and that the GSP hangar is ready for inspection on Friday to be followed on Monday of next week with a punch-list walk-through. The County will then concentrate on the paving and landscaping for the project.

Tian Foss, Houston County Family Connection Coordinator, briefed the Board on grant funds received from the Department of Early Care and Learning (DECAL) that will be used with the Houston County Library System to reach families with children under the age of five. The effort involves helping these children connect with the libraries to take advantage of its services which will help improve their ability to succeed in school.

Chairman Stalnaker acknowledged Flint Energies Senior VP Jimmy Autry who briefed the Board on the involvement of over 175 volunteers during the recent Southeastern Little League tournament and the positive economic impact that the tournament has on the community.

There being no further public comments Chairman Stalnaker opened the meeting for comments from the commissioners.

Mr. Walker thanked Ms. Foss and Major Jolissaint for their presentations.

Ms. Robinson likewise thanked everyone for attending and participating in the business of the County.

Mr. Thomson commented that every day in Houston County is a wonderful day.

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Mr. McMichael thanked Major Joliissaint for his efforts working with the youth in the Junior ROTC program.

Chairman Stalnaker commented that the Highway 96 water tank with its patriotic paint scheme has been noticed not only in middle Georgia but also, in some ways, across the country.

There being no further comments from the commissioners the meeting continued.

Motion to adjourn by Mr. Walker, second by Mr. Thomson and carried unanimously by all.

Barry Holland
Director of Administration

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

