



Houston County Board of Commissioners Meeting

Warner Robins Georgia

January 18, 2022

5:00 p.m.

HOUSTON COUNTY COMMISSIONERS MEETING
Warner Robins, Georgia
January 18, 2022
5:00 P.M.

Call to Order

Turn Off Cell Phones

Invocation and Pledge of Allegiance – Commissioner Walker

Recognition of Employee Service 30 Years

Wallace Porter, Sr. – Landfill
Melanie Robinson – MIS
Capt. Jon Holland – Sheriff's Office
Capt. Cheri "Mikki" Quinones – E911

Approval of Minutes from January 4, 2022

New Business:

1. Approval of Grant Application (Fire Dept. / Air Packs) – Commissioner Robinson
2. Change Order (Elko Rd & Gilbert Rd Water System Improvements) – Commissioner Walker
3. Approval of Price Increase on Vehicle Purchase (HCSO-Warrants / Trucks) – Commissioner Perdue
4. Approval of Bills - Commissioner Byrd
5. Introduction of Houston County ANR Agent – Chairman Stalnaker

Public Comments

Commissioner Comments

Motion for Adjournment

Chief Stoner has requested approval to apply for federal funding available through FEMA and the Assistance to Firefighters Grant to replace all of the Fire Department's SCBA (Air Packs). Our current packs were originally purchased in 2005 utilizing the same type of grant and have now reached their end of life of fifteen years. The deadline for grant application submittal is January 21st and the expected date of award is sometime in the following six to eight weeks. We applied for this same grant in March of 2020, and although we made the final selection, we were not high enough on the priority list to receive the award.

We have a preliminary budget estimate of \$775,000 and there is a required 10% match from the County which would mean a capital outlay of no more than \$77,500. Staff recommends approval of this request.

Motion by _____, second by _____ and carried _____ to

- approve**
- disapprove**
- table**
- authorize**

Chairman Stalnaker and Chief Stoner to sign all documents necessary to apply for the 2021 Assistance to Firefighters Grant in the amount of \$775,000 which will provide funding for the replacement of 73 SCBA (Air Packs) and related cylinders, masks, and accessories. Federal funding will cover 90% of the cost with the County matching 10%, or a maximum of \$77,500.

Memo



To: Barry Holland, Director of Administration
From: Christopher Stoner, Chief *CRS*
cc: Robbie Dunbar, Director of Operations
Date: December 27, 2021
Re: Assistance To Firefighters Grant Opportunity

As you may remember we replaced all the departments SCBA (Air Packs) back in 2005 utilizing the AFG. These packs have reached the end of their certified life span requiring us to replace them. This is a very large expense for the department however it is one that is needed for the safety and health of our members. The typical lifespan of cylinders / SCBA is 15 years from the date it is first tested. I have reached out to one of our vendors that supplies this product and received a preliminary budget estimate of \$775,000.00. Due to the cost of this replacement I would like to request permission to submit for assistance to offset the counties burden of expense. The 2021 Assistance to Firefighters Grant (AFG) has opened through FEMA with a deadline to submit applications by January 21, 2022. This grant is a cost share grant with FEMA covering 90% of the grant total. This percentage is based on our population which requires the county to cover 10% of the grant through cash (Hard Match). Based on the estimate received the counties cost match would be \$77,500.00. I have attached the Notice of Funding Opportunity to this memo for your review as well. Please note the cost reflected above is an estimate only. The actual portion the County will be responsible for is equal to 10% of the amount FEMA approves.

Thank you for looking into this opportunity and please do not hesitate to call with any questions or concerns.

This final change order on the Elko Road and Gilbert Road Water Systems Improvement project decreases the original contract price from \$434,152.25 to \$414,216.50. This change order represents the actual quantities of materials utilized on the project. Staff recommends approval of this final adjusting change order to close out the project.

Motion by _____, second by _____ and carried _____ to

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Change Order #1 (Final) with Gordy Construction Company on the Elko Road and Gilbert Road Water Systems Improvement Project decreasing the original contract amount from \$434,152.25 by \$19,935.75 for a total amended contract total of \$414,216.50. There is no increase in contract time.



Houston County Public Works

MEMORANDUM

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Robbie Dunbar
Director of Operations

Jordan Kelley
Office Manager

Michael Phillips
Facilities Superintendent

Christopher Stoner
Fire Chief/ EMA Director

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Brian Jones, PE
Utility Engineer

Terry Dietsch
Solid Waste Superintendent

To: Houston County Board of Commissioners

From: Brian Jones, Utility Engineer *BJ*

Date: Wednesday, December 29, 2021

CC: Robbie Dunbar, Director of Operations

RE: Water System Improvements Phase 1 to serve Elko Rd. & Gilbert Rd.
Change Order No. 1 – Final Reduction Change Order

OK
[Signature]

Please consider this request to approve the following change order for the **Water System Improvements Phase 1 to serve Elko Road and Gilbert Road** construction contract. Accompanying this memorandum, you will find the Change Order Form and detailed listing of the changes to the contract quantities.

CHANGE ORDER No. 1 – The purpose of this change order is to reduce the final contract amount from \$434,152.25 to **\$414,216.50**. This is a reduction of \$19,935.75.

Thank you for your time and consideration of this matter.



Carter & Sloop
CONSULTING ENGINEERS

October 8, 2021

Mr. Robbie Dunbar
Houston County Public Works
2018 Kings Chapel Road
Perry, GA 31069

SUBJECT: Houston County, Georgia
Water System Improvements – Phase I
To Serve Elko Road and Gilbert Road
C&S Project No.: H9500.122 (Bk)

Dear Robbie:

Please find enclosed four (4) copies of the final adjusting change order on the project. This change order represents actual quantities installed on the project and reduces the total contract amount from \$434,152.25 to \$414,216.50. This is a reduction of \$19,935.75. If you will, please sign all four copies, keep one for your files, and return the remaining three to our office at your earliest convenience.

Additionally, please find enclosed two (2) copies of Pay Request No. 2 for the above subject project. This is being sent for your review and approval. Retainage of \$10,000.00 is currently being held until complete grassing stabilization and other punch list items have been accepted. We, therefore, recommend payment in the amount of \$67,884.70 to Gordy Construction Company.

I have also included the warranty letter and waiver of lien from Gordy Construction Company. Please call me if you have any questions or need any additional information.

Sincerely,

CARTER & SLOOPE, INC.

Mark A. Hain, E.I.T.

Encl: Change Order No. 1 – Final (4 copies)
Pay Estimate No. 2 (2 copies)
Waiver of Lien
Warranty Letter

Cc: Mr. Schley Gordy, Gordy Construction Company (w/ 1 encl.)
Mr. Brian Jones, Houston County Public Works (w/ 1 encl.)
Mr. Riley Scarborough, Houston County Public Works (w/ 1 encl.)
File (w/ 1 encl.)

CONTRACT CHANGE ORDER

CONTRACT FOR: Water System Improvements Phase I To Serve Elko Road & Gilbert Road	C & S PROJECT NO: H9500.122 (bk)
OWNER: Houston County Board of Commissioners	ORDER NO: 1 (Final)
CONTRACTOR: Gordy Construction Company	DATE: October 7, 2021
	STATE: Georgia
	COUNTY: Houston

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes	DECREASE in Contract Price	INCREASE in Contract Price
See Attached		
TOTALS	\$35,971.25	\$16,035.50
NET CHANGE IN CONTRACT PRICE	\$19,935.75	

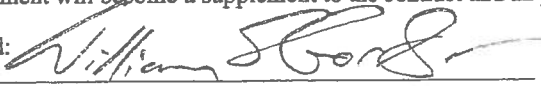
Justification:

Changes reflect actual quantities installed on the project.

The amount of the contract will decrease by the amount of Nineteen Thousand, Nine Hundred Thirty-Five and 75/100 Dollars \$19,935.75.

The contract total including this and previous change orders will decrease to Four Hundred Fourteen Thousand, Two Hundred Sixteen and 50/100 Dollars \$414,216.50.

The contract period provided for completion will increase by 0 Days.
This document will become a supplement to the contract and all provisions will apply hereto.

Requested: 
Gordy Construction Company

10/8/21
(Date)

Recommended: 
Carter & Sloope, Inc.

10/8/21
(Date)

Accepted: _____
Houston County Board of Commissioners

(Date)

Change Order #1 (Final)
Water System Improvements Phase I
To Serve Elko Road and Gilbert Road
C & S Proj. No.: H9500.122

<u>Description of Changes</u>	<u>(Decrease)</u>	<u>Increase</u>
Base Cost Rock Removal	(\$1,125.00)	
Premium Cost Rock Removal	(\$0.25)	
3 EA of Filter Sock Check Dams (Cd-Fs) @ \$85.00/EA	(\$255.00)	
20 LF of Silt Fence @ \$3.00/LF	(\$60.00)	
8 CY of Stone Rip Rap – Type 3 @ \$90.00/CY		\$720.00
73 LF of Permanent Grassing Complete @ \$0.50/LF		\$36.50
97 LF of 12" DIP – Class 350 @ \$47.00/LF		\$4,559.00
10 LF of 6" DI Hydrant Lead @ \$28.00/LF		\$280.00
1 EA of 6" Gate Valve w/ Box @ \$1,070.00/EA		\$1,070.00
1 EA of 3-Way Fire Hydrant @ \$2,755.00/EA		\$2,755.00
218 LB DI Fittings @ 2.00/LB	(\$436.00)	
1 EA of Concrete Valve Pad Collars @ \$30.00/EA		\$30.00
9 LF Hydrant Extension (1'-0" Ext.) @ \$455.00/LF	(\$4,095.00)	
43 LF of Gravel D/W Replacement @ \$10.00/LF		\$430.00
33 LF of Asphalt D/W Replacement @ \$55.00/LF		\$1,815.00
1.0 LS Supplemental Work Additions	(\$30,000.00)	
4 EA of 1" Shortside Service Stub Out @ \$975.00/EA		\$3,900.00
40 LF of 1" HDPE (DR 9) Service Tubing @ \$11.00/LF		\$440.00
Total Decrease	(\$35,971.25)	
Total Increase		\$16,035.50
Net Change in Contract Price	(\$19,935.75)	

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At the December 7, 2021 meeting the Board approved the award of four new 2022 Ford F-150 trucks for use in the Warrants Division to Phil Brannen Ford of Perry at a unit cost of \$33,939. Ford Motor Company has informed us through the dealer that they have cancelled these trucks for the 2022 production year. The dealer can only re-order these trucks to be manufactured at a unit cost increase of \$2,549 per truck. Having no better option available due to the severe lack of vehicle inventory nationwide, staff recommends approval of the additional cost at \$36,488 per truck or a total of \$145,952. These trucks are funded by the 2018 SPLOST.

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an additional pricing surcharge of \$2,549 to be added to the approved unit cost of \$33,939 for the four 2022 Ford F-150 half-ton crew cab trucks for use in the Warrants Division that were ordered from Phil Brannen Ford of Perry. The new unit cost is \$36,488 for a total amended cost of \$145,952. SPLOST 2018 funds will cover the additional cost.



HOUSTON COUNTY BOARD OF COMMISSIONERS

2020 KINGS CHAPEL ROAD * PERRY, GA 31069-2828
TELEPHONE (478) 218-4800 * FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

MEMORANDUM

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Barry Holland
DATE: January 12, 2022
SUBJECT: 2022 Ford F-150 Crew Cab Truck Price Increase

In December, the Board of Commissioners approved the purchase of Four (4) New 2022 Half Ton Crew Cab Trucks, for use by the Warrants Division, from Phil Brannen Ford of Perry. A total of \$135,756.00 was to be charged to the SPLOST 2018 account 320-3300-54.2200.

Since placing the order, in the beginning of December, the manufacturer has cancelled the dealer's request. In order for the dealer to re-request the trucks to be built, there is an increase of \$2549 per unit. Therefore, the Purchasing Department is requesting approval for an additional \$10,196.00 for the Four (4) New 2022 Half Ton Crew Cab Trucks.

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Summary of bills by fund:

• General Fund (100)	\$ 301,206.85
• Emergency 911 Telephone Fund (215)	\$ 116,004.95
• Fire District Fund (270)	\$ 3,796.82
• 2006 SPLOST Fund (320)	\$ 70.87
• 2012 SPLOST Fund (320)	\$ 99,936.43
• 2018 SPLOST Fund (320)	\$1,502,282.37
• Water Fund (505)	\$ 136,581.05
• Solid Waste Fund (540)	<u>\$ 283,968.60</u>
Total for all Funds	\$2,443,847.94

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the payment of the bills totaling \$2,443,847.94

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Chairman Stalnaker will introduce the new Houston County Extension ANR Agent Ms. Morgan Grizzle.